

City of Toyah Water Operator

PO Box 144

Toyah, TX 79785

cityhall@toyahtx.com

432-259-3908

Class B Surface Water Operator Class C Surface Water Operator

JOB

The City of Toyah is currently seeking qualified applicants to fill the position of Class C Surface Water Plant Operator or Class B Surface Water Plant Operator. The Water Plant Operator, performs and assists with tasks relating to the City's water treatment, and storage systems. Employees in these classes hold TCEQ certifications in water treatment operations and are responsible for monitoring and performing facility operations activities with considerable independence. Incumbent is responsible for testing and submitting water samples to ensure compliance with regulatory agencies in the provision of clean and safe drinking water for the City. Water Plant Operator functions in a lead capacity as directed. Provides support to other operations personnel as well as related departmental or city efforts in collection, distribution and treatment of water. Performs related work as directed.

SALARY

Starting salary for the Water Plant Operator is commensurate based on certification and experience as follows: Class C Surface Water Operator \$30.00/hr. Class B Surface Water Operator \$40.00/hr.

EXAMPLE OF DUTIES, ESSENTIAL JOB FUNCTIONS

Essential functions, as defined under the Americans with Disabilities Act, may include any of the following representative duties, knowledge, and skills. This is not a comprehensive listing of all functions and duties performed by incumbents of this class; employees may be assigned duties which are not listed below; reasonable accommodations will be made as required. Essential duties and responsibilities may include, but are not limited to, the following: Collect daily samples and perform routine laboratory tests for the purpose of analyzing content in terms of pH levels, chlorine residuals, flows, temperature, rain fall, turbidity, and phosphates. Monitor, adjust and record data from gauges, meters, control panels and equipment to ensure proper chemical treatment, pressures, tank levels and

flow rates of the water system. Operate and maintain chlorine analyzers and various chemical feeding systems, i.e., chlorine. Replace chlorine cylinders, Alum and regulate flow rates. Maintain and monitor storage tanks and pressure reducing valves. Enter all shift data into the computer system and/or on data sheets as directed. Inspect, clean, and monitor the functioning of mechanical equipment. Perform routine preventive maintenance and troubleshooting on process equipment. Maintain primary responsibility for the prevention of contamination and pollution of the City's public water system. Control and monitor plant processes as directed, to include disinfection, pH adjustments, corrosion prevention, and flow rates. Clean, maintain, calibrate, and/or operate various treatment plant systems and components, i.e., plant instruments, motors, pumps, piping, valves. Document daily facility/plant activities, and may transfer data to the department computer system, as directed. Assist in review and maintenance of records for regulatory reporting. Provide guidance, support, and assistance to treatment operations personnel in proper methods, techniques, and procedures as per established regulatory practices. Function on call for response to emergencies. Provide support/assistance in repair of water leaks, monthly water meter reading, installation of water services, and related distribution projects. Install water lines, taps, and meters as directed.

ATTENDANCE AND WORK HOURS

Work schedule will be discussed upon inquiry. Regular and consistent attendance for the assigned work hours is essential; leave scheduled should be managed so as to not interfere with the ability to accomplish tasks, including assignments with deadlines and special projects. Must be able to work holidays, weekends, after hours or during emergency situations as required.

SUPPLEMENTAL INFORMATION

The City of Toyah is an Equal Employment Opportunity Employer (EEO) and values diversity in its workforce. As an EEO employer, the City provides equal employment opportunities to all employees and applicants for employment and prohibits discrimination and harassment of any type without regard to race, color, religion, age, sex, national origin, disability status, genetics, protected veteran status, sexual orientation, gender identity or expression, or any other characteristic protected by federal, state, or local laws. This policy applies to all terms and conditions of employment, including recruiting, hiring, placement, promotion, termination, layoff, recall, transfer, leaves of absence, compensation, and training.***Employment is contingent on post interview offer, pre-employment drug testing/physical, and criminal background investigation.***

